



TO: Board of Directors

FROM: Ruth Floyd, Executive Director of Business Services

SUBJECT: Bus Trade-In Authorization

DATE: January 16, 2024

TYPE: Action Required

On April 18, 2023, the Board authorized the purchase of three Magellan Type A route buses from Northwest Bus Sales, which have not yet been delivered. As part of the final transaction, Angie O'Connor, Director of Transportation, recommends trading in six fully depreciated buses from the current fleet when the new vehicles arrive.

The vehicles are 11, 12 and 13 years old with high mileage and no seatbelts or car seats, are costing more to maintain, and are no longer on the state depreciation schedule. They are also taking up space in the transportation parking lot that is needed for new buses. \$20,000 trade in value will be credited to the cost of the new buses.

The estimated delivery date of the new buses is the end of January or beginning of February.

Recommendation: It is recommended that the board approve trading in six buses to Northwest Bus Sales as part of the previously authorized purchase of new buses.